

*The Camptonville Academy*

**Agenda Item G1**

TO: Board of Directors

FROM: Dave Guthrie, Advisor to the Board

DATE: September 11, 2008

ITEM: **2007/08 Unaudited Actuals (discussion/action)**

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**Background:**

AB 1137 requires charter schools to submit periodic financial reports to their sponsoring school districts so they can determine the financial condition and viability of their charter school(s). The financial reporting and analyses are presented 4 times during the fiscal year: Budget Adoption (by June 30th), First Interim (by December 15th), Second Interim (by March 15th), and Unaudited Actuals (by September 15th). The financial information contained in these reports reveals the charter school's fiscal health. For this reporting period, the Unaudited Actuals Report includes the results of the financial activity of the 2007/08 fiscal year and supports the Auditor's opinion that will be issued in December about CORE @ TCA's financial condition as presented by the School's Administration.

**Current Consideration:**

The Yuba County Office of Education prepares the Unaudited Actuals Report. The Report was unavailable in time for the Board packet as YCOE was finalizing revenue receivables, reconciling liabilities, and validating coding necessary for State reporting. Once the Report is complete, it will be distributed to the Board before the meeting.

**Financial/Educational Impact:**

The Charter's Unaudited Actuals Report will reveal CORE @ TCA should be able to maintain a healthy and balanced financial position without disruption to the education program over the next fiscal year and beyond.

**Recommendation:**

The Board of Directors approve the 2007/08 Unaudited Actuals Report. Once approved, the Report will be forwarded to the Sponsoring School District and YCOE for their review and comment and available for the Auditor's review and opinion.

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**Agenda Item G2**

TO: Board of Directors

FROM: Jan Jablecki, Executive Director

DATE: September 11, 2008

ITEM: **Board Officers: Secretary/Treasurer (discussion/action)**

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**Background:**

Each year the board elects the board officers. Last month the members elected Walt Watson board president.

**Current Consideration:**

The election for Secretary/Treasurer will take place today.

**Financial/Educational Impact:**

None

**Recommendation:**

Board Members hold the election.

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**Agenda Item G3**

TO: Board of Directors  
FROM: Jan Jablecki, Executive Director  
DATE: September 11, 2008  
ITEM: **Board Member Election: (discussion/action)**

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**Background:**

Board members serve two-year terms and as defined in the bylaws may be reelected to serve longer.

**Current Consideration:**

Two board members are up for reelection at this meeting.

Michele Edwards – last elected – August 06

Walt Watson– last elected – August 06

Carrie Cortes- last elected – October 06

**Financial/Educational Impact:**

None.

**Recommendation:**

The Board of Directors require the ED to publish the elections in the newsletter and solicit interest from the community. Elections will be held at the October meeting.

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**Agenda Item G4**

TO: Board of Directors  
FROM: Jan Jablecki, Executive Director  
DATE: September 11, 2008  
ITEM: **Administrative Salary Schedule (discussion/action)**

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**Background:**

Last month the Board members approved the job description for the Special Education Compliance Officer.

**Current Consideration:**

The Salary Schedule for the position has been added to the Administrative Salary Schedule.

**Financial/Educational Impact:**

Increase in budget to cover the SPED Compliance Officer position.

**Recommendation:**

The Board of Directors approves the Salary Schedule as presented.

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**Agenda Item G5**

TO: Board of Directors  
FROM: Jan Jablecki, Executive Director  
DATE: September 11, 2008  
ITEM: **Teacher Credential Approval (discussion/action)**

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**Background:**

Ed Code #44258.3 allows local school districts to assign teachers who hold teaching credentials to teach departmentalized classes with their consent in grades K-12, irrespective of the designations on their teaching credentials, as long as the teacher's competence is verified according to policies and procedures established by the governing board consistent with the language of the statute.

**Current Consideration:**

The attached lists of teachers and their Highly Qualified status is attached. Local administrators according to current recommended procedures by the Department of Education have reviewed each teacher.

**Financial/Educational Impact:**

None

**Recommendation:**

The Board of Directors approves the teaching assignment of all the teachers as recommended by their local administrators.

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**Agenda Item G6**

TO: Board of Directors  
FROM: Jan Jablecki, Executive Director  
DATE: September 11, 2008  
ITEM: **Investment Policy (discussion/action)**

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**Background:**

The Best Practices Management Audit suggests that the Board Members review an Investment Policy.

**Current Consideration:**

Dr. Guthrie offers the attached policy for review.

**Financial/Educational Impact:**

None

**Recommendation:**

The Board of Directors discusses and possibly approves the Investment Policy.

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**Agenda Item G7**

TO: Board of Directors  
FROM: Jan Jablecki, Executive Director  
DATE: September 11, 2008  
ITEM: **Board Members' Goals (discussion/action)**

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**Background:**

During the August Board Retreat the Board members conducted a Strategic School Planning session to review, update and focus on new and continuing goals.

**Current Consideration:**

The Board member goals are presented for approval.

**Financial/Educational Impact:**

None

**Recommendation:**

The Board of Directors approves the goals as presented.

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**Agenda Item G8**

TO: Board of Directors  
FROM: Jan Jablecki, Executive Director  
DATE: September 11, 2008  
ITEM: **Board Meeting Schedule for 2008/09 (discussion/action)**

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**Background:**

The bylaws state:

**Section 1. REGULAR SCHEDULED MEEETINGS** The Board shall meet 12 times per calendar year at the principal business office of the Corporation, *unless* otherwise determined by the Board.

**Current Consideration:**

The board meetings have not been scheduled for the current year.

**Financial/Educational Impact:**

None

**Recommendation:**

The Board discusses and sets the dates for the board meetings.

TO: Board of Directors

FROM: Jan Jablecki, Executive Director

DATE: September 11, 2008

ITEM: **Realtor Consultant For Marysville Facility (discussion/action)**

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**Background:**

The Marysville students have outgrown the Marysville ERC. The Facilities Committee made progress last year in finding a site for a new building, however, this site is not appropriate for a school. The Yuba/Sutter ACE has a new site of interest.

**Current Consideration:**

Three Realtors have been consulted.  
See Attached.

**Financial/Educational Impact:**

Negotiations will take place as the building possibility becomes more definite. All Realtors were unable to give flat fees as the process necessitates the participation of the owner of the building.

**Recommendation:**

The Board discusses chooses a Realtor.