

CORE @ TCA

Agenda Item G1

TO: Board of Directors

FROM: Jan Jablecki, Executive Director
Dr. David E. Guthrie, ESC

DATE: April 2, 2009

ITEM: **Marysville Learning Resource Center (LRC) Property Acquisition
and Building Project Financing Approval**

Background:

The CORE @ TCA facilities plan includes a LRC development project located in Marysville that will replace the current impacted facility located at 922 G Street to another location that will attract and accommodate students in a growing regional service area.

Current Consideration:

The School searched and has identified a potential site with sufficient acreage to house existing and projected growth. The 2.5-acre site located on the north bank of Ellis Lake has the capacity to build a 10,000 square foot facility. The site has utilities with minimal site preparation. The \$2.2 million property acquisition and building project costs will be funded partially from existing School resources drawn from its property equity and Special Reserve and Fund Balances. The Administration proposes to fund the balance through financing secured through a finance agency quoted at 6.5%. The following are amortized monthly costs and the number of students required to fund the difference between the current payment, \$2,500 per month, and the amortized monthly cost:

| | 15 years | 20 years | 25 years |
|---------------------------------|-----------|-----------|-----------|
| \$1.2 million, \$1,000,000 down | \$10,453 | \$8,947 | \$8,103 |
| Student Equivalent: | 15 | 12 | 11 |
| \$1.7 million, \$500,000 down | \$14,809 | \$12,675 | \$11,479 |
| Student Equivalent: | 23 | 19 | 17 |

The project may begin as early as this fall provided the City of Marysville Planning Commission and Council approves. On October 1, 2009, CORE@TCA owes \$263,465.21 on the LRC. The estimated equity is \$36,534.79 based on the difference of the original \$300,000 purchase price. There is the potential that the property could sell for more thus accruing more equity.

Another option is to lease the property but may not attract businesses impacted by the economic downturn. An appraisal could reveal the best option for the School.

Financial/Educational Impact:

Allocate \$50,000 from the Special Reserve Fund toward the LRC architectural planning and project development phase tapping school equity, fund balance resources, and secure financing as CORE@TCA enters the construction phase.

Recommendation:

The Board of Directors approve the appropriation and LRC financing to support the facility property acquisition and construction. Further, the Administration initiate a property appraisal to establish current value and lease option potential.

CORE @ TCA

Agenda Item G2

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: April 2, 2009
ITEM: **New Copy Machine (discussion/action)**

Background:

The Administration Office and the Marysville ERC have been experiencing difficulty with the current copy machine and are in need of an upgrade.

Current Consideration:

Both the office and the ERC use the copy machines for daily operations. See attached analysis of the cost of upgrading the copy machine.

Financial/Educational Impact:

Approximate savings per month for Administrative Office Machine = \$181.24
Approximate savings per month for Marysville ERC = \$60.28

Recommendation:

The Board of Directors approves the new copy machine contracts.

The Camptonville Academy, Inc.

Agenda Item G3

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: April 2, 2009
ITEM: **Course Request Bible Literacy (discussion/action)**

Background:

This item was tabled at the last meeting awaiting a full board.

Samuel Krouse, PLT with CORE for 10 years, has requested to teach a course titled *The Bible and its Influence*. The board discussed this course a year ago. A year ago an article about this very curriculum appeared in Time Magazine. The article supports Bible literacy in the public classroom with some very specific guidelines.

A committee of parents and teachers has formed to review the curriculum. Their recommendation will be available at the board meeting.

Current Consideration:

The ED presented the material to the YCOE Superintendent. Although the course is well constructed and interesting he cautioned that the course might put the school's ADA in jeopardy.

Financial/Educational Impact:

\$1000 for purchase of 20 textbooks @ \$50 each. They will be reused for future classes.

Recommendation:

The Board of Directors discusses and makes a decision with regard to the addition of a Bible Literacy class.

The Camptonville Academy, Inc.

Agenda Item G4

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: April 2, 2009
ITEM: **Job Description – Operations Supervisor (discussion/action)**

Background:

The Executive Director will be contracted at 65% next year in order to plan for effective administration. Other administrative staff will increase responsibilities, and supervision. The Area Coordinator Educator of CORE@TCA will take on the role of School Director for Yuba County. The School Director Job Description and Salary Schedule was approved last year.

Current Consideration:

The Administrative Assistant will take on the role of Operations Supervisor. The Job Description and Salary Schedule is attached.

Financial/Educational Impact:

The ED position continues to be shared through the MOUs with the Placer and Butte schools. The budget will reflect the cost adjustments.

Recommendation:

The Board of Directors discussed and approves the Job Description and Salary Schedule as presented.

The Camptonville Academy, Inc.

Agenda Item G5

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: April 2, 2009
ITEM: **Resolution #40209 Transfer of Resources (discussion/action)**

Background:

The board members of CORE @ The Camptonville Academy recognize that the funds in the special reserve have been increased due to the ADA of the entire school's student population.

Current Consideration:

170 of the 195 Placer/Nevada students in CORE @ The Camptonville Academy will transfer to the new Charter School, CORE Placer Charter School. The Board Members should discuss and review the attached resolution, which will allow an estimated 29%, \$50,000, of the current reserve amount of approximately \$170,000.00 to be transferred to the new school in order to assist the school in establishing a new facility.

Financial/Educational Impact:

CORE Placer Charter will receive approximately \$50,000 toward a facility reserve for the new school.

Recommendation:

The Board discusses and approves the resolution.

The Camptonville Academy, Inc.

Agenda Item G6

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: April 2, 2009
ITEM: **Possible Move of Administrative Office (discussion/action)**

Background:

The Administrative office has been located at 848 Gold Flat Road, Nevada City for the past 6 years come May. The current lease terminates on May 1st of this year.

Current Consideration:

There have been certain challenges that the staff has faced over the course of the occupancy of this site. Please see the attached document.

Financial/Educational Impact:

On going cost may be equal to our current site. There is a slight possibility that we will save \$ while increasing space. There will be costs for remodel to accommodate our needs. The cost of the move and improvements are still unknown.

Recommendation:

The Board of Directors directs the ED to pursue a new facility.

The Camptonville Academy, Inc.

Agenda Item G7

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: April 2, 2009
ITEM: **Contracts for 2009/10 (discussion/action)**

Background:

Each year the charter school board reviews and approved the contracts for the next school year.

Current Consideration:

The contracts that are ready for approval at this meeting are:

- APLUS
- BTU Consultants
- Casey Associates
- ESC
- Scion
- YCOE

Financial/Educational Impact:

None

Recommendation:

The Board of Directors approves the contracts presented.