

The Camptonville Academy

Agenda Item G1

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 24, 2007
ITEM: **Board Evaluations (discussion/action)**

Background:

Each year the board conducts a strategic planning workshop designed to reach a self-evaluation and assist in thoughtful planning for all school programs..

Current Consideration:

The board members requested that we seek new ways and means for addressing the evaluation. Dr. Guthrie has provided some documents, which have been revised to bring to the board in an effort to make the evaluation and planning more meaningful and accurate.

Financial/Educational Impact:

None

Recommendation:

The Board of Directors discusses the strategic plan and evaluation

The Camptonville Academy

Agenda Item G2

TO: Board President, Michele Edwards
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **CORE @ TCA (discussion/action)**

Background:

The annual budget is a significant part of the overall planning process for a charter school. The budget is not merely an accounting tool but also describes the Charter School's educational program in monetary terms. The budget should reflect the philosophy, priorities, and values of the organization and its constituents. The Governing Board, administration, and staff have had the opportunity to participate in the budgeting process developing a financial plan that aligns with the education program's goals and objectives. We present the result of everyone's hard work.

Current Consideration:

The agenda item is a review of the CORE @ TCA School 2007/08 Budget and intended to provide the Board and the public with an opportunity to discuss the budget prior to the Board's adoption at this meeting. The budget frames how the Program allocates the dollars to sustain its excellent education program. The budget provides the estimates for next year's financial plan.

Financial/Educational Impact:

CORE @ TCA will be able to manage a balanced budget with adequate reserves, which will improve in subsequent years demonstrating sustainability.

Recommendation:

The Board discusses the 2007/08 budget before adoption with revisions if necessary.

The Camptonville Academy

Agenda Item G3

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **Contracts (discussion/action)**

Background:

Each year in the spring the school renews and initiates contracts with various vendors.

Current Consideration:

The Business technician is in the process of negotiating contracts with the various vendors. Many contracts must be split between the original charter and the newly approved charter. The database of the contracts and their current is attached. Attached also are the current contracts pending board approval.

Financial/Educational Impact:

The individual cost of each contract as listed in the data base.

Recommendation:

The Board approves the contracts as presented.

Agenda Item G4

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: July 25, 2007
ITEM: **Policy: Family Medical Leave (discussion/action)**

Background:

Hugh Casey of Casey Associates revises our policies as new regulations are passed.

Current Consideration:

The aforementioned policy requires revision. The revisions are highlighted.

Financial/Educational Impact:

None

Recommendation:

The Board of Directors approves the revised policy.

The Camptonville Academy

Agenda Item G5

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **MOU with CORE Butte Charter School (discussion/action)**

Background:

In an email dated 5/31/07 the ED requested approval on concept of CORE@TCA entering into an MOU with CORE Butte Charter School for the Administrative Office of CORE@TCA to provide business services to the new School.

Current Consideration:

Four Board members responded in the affirmative (see attached.) The MOU is presented for review.

Financial/Educational Impact:

Butte Charter will pay an estimated \$240,000 for the administrative services. This amount will be reviewed in May and June to calculate actual costs.

Recommendation:

The Board discusses and approves the MOU with CORE Butte Charter School.

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Agenda Item G6

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **Increase in Cost for the Marysville Remodel (discussion/action)**

Background:

The Camptonville Academy Board Members previously approved a remodel to the Marysville Center, The ED updated the board members by phone on the changes to the computer lab. The Board Members were in agreement to extend the remodel to include the computer lab and new computers.

Current Consideration:

The updated breakdown with the phone system:

Lobby Wall re-model: \$7,538.00 (Yuba/Sutter Builders)
Computer Lab Extension/Network Closet: \$11,688.00 (Yuba/Sutter Builders)
Network Configuration w/re-model: \$5019.47 (Absolute Communications)
Complete Phone System: \$3,587.96 (Absolute Communications)
Computers (10 I Macs) \$10,087 (Not from the Facilities Reserve)

Financial/Educational Impact:

Grand Total: \$27,833.43 (from the Facilities Reserve)

Recommendation:

The Board discusses and approves the above extended remodel.

The Camptonville Academy

Agenda Item G7

TO: Board of Directors

FROM: Jan Jablecki, Executive Director

DATE: June 25, 2007

ITEM: **Resolution/Transfer Funds to CORE Butte (discussion/action)**

Background:

The board members of CORE @ The Camptonville Academy recognizes that the funds in the special reserve have been increased due to the ADA of the entire school's student population..

Current Consideration:

350 of the students in CORE @ The Camptonville Academy will transfer to the new Charter School, CORE Butte Charter School. The Board Members should discuss and review the attached resolution, which will allow an estimated 43% of the current reserve amount of approximately \$200,000.00 to be transferred to the new school in order to assist the school in establishing a new facility.

Financial/Educational Impact:

CORE Butte Charter will receive approximately \$86,000 toward a facility reserve for the new school.

Recommendation:

The Board discusses and approves the resolution.

The Camptonville Academy

Agenda Item G8

TO: Board of Directors

FROM: Jan Jablecki, Executive Director

DATE: June 25, 2007

ITEM: **Resolution/Transfer Computers to CORE Butte (discussion/action)**

Background:

The board members of CORE @ The Camptonville Academy recognizes that the funds in the special reserve have been increased due to the ADA of the entire school's student population.

Current Consideration:

350 of the students in CORE @ The Camptonville Academy will transfer to the new Charter School, CORE Butte Charter School. The Board Members should discuss and review that attached resolution, which will allow the computers, which are being replaced in Marysville, to be transferred from the Marysville ERC to the CORE Butte Charter School.

Financial/Educational Impact:

CORE Butte Charter will receive the used computers from the Marysville ERC..

Recommendation:

The Board discusses and approves the resolution.

The Camptonville Academy

Agenda Item G9

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **Reconfiguration and Update of the Administrative Office
(discussion/action)**

Background:

The administrative Office is due for an efficiency improvement. Sharon Chester has been working with Reid Luhman and others to define the necessary improvements. The improvements are listed below with those that can be deducted from Facilities Reserve noted.

Current Consideration:

With the increase of work and responsibility in running two schools it is imperative that the office run efficiently. The attached items will contribute to this goal.

Financial/Educational Impact:

Grand Total: \$5,500 (from the Special Reserve)

Recommendation:

The Board discusses and approves the above extended remodel.

The Camptonville Academy

Agenda Item G10

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **Transfer from Special Reserve to GF (discussion/action)**

Background:

Some of the costs of reconfiguration/remodel of the administrative office can not be covered by the Special Reserve as these funds are intended to contribute to facilities.

Current Consideration:

In order to cover the cost of the remodel of the administrative office it is requested that the board transfer the funds from the Special Reserve to the General Fund..

Financial/Educational Impact:

Grand Total: \$25,200 (from the Special Reserve)

Recommendation:

The Board discusses and approves the above extended remodel.

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Agenda Item G11

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **Accounts for eScript (discussion/action)**

Background:

The Board approved on March 10, 2005, a Resolution for setting up a bank account to participate in the eScript fund raisers for all centers.

Current Consideration:

The Parent-Teacher Clubs for the Marysville and Colfax Centers are requesting their fund-raiser dollars be credited to their individual accounts. This would give them more opportunities to work closer with eScript and build a better partnership with the center families.

Financial/Educational Impact:

None

Recommendation:

The Board discusses and approves eScript.

The Camptonville Academy

Agenda Item G12

TO: Board of Directors
FROM: Jan Jablecki, Executive Director
DATE: June 25, 2007
ITEM: **Salary Schedules Revised (discussion/action)**

Background:

Each year the ED and Hugh Casey of Cases Associates review the Salary Schedules for possible revisions.

Current Consideration:

The Schedules that required revision are attached.

Financial/Educational Impact:

None

Recommendation:

The Board discusses and approves the proposed revisions.